

Work experience final briefing

Description of activity

REBP will lead a session within a school assembly to ensure that students are prepared for their work experience placements and made aware of what will be expected of them whilst on their placements.

Areas covered will include:

- work experience log book;
- 'Be Safe' book and other health and safety information;
- documentation, for example employer reports; and
- ten top tips!

Through this activity participants will:

- gain an understanding of what will be expected of them whilst on work experience;
- understand the importance of completing the log book and 'Be Safe' book; and
- be as prepared as possible for their placements.

This activity is aimed at:	Key Stage 4 students
Time required for activity:	20 to 30 minutes
Cost:	Funded through SLA and LSC
Schools are required to provide:	<ul style="list-style-type: none">• Venue• Access to internet and PowerPoint facilities
Four weeks notice is required for this activity	